

SENATE BILL No. 420

DIGEST OF INTRODUCED BILL

Citations Affected: IC 6-1.1; IC 36-2-9-20.

Synopsis: Property tax deadlines and procedures. Changes for property taxation purposes: (1) the assessment and valuation date for property to January 1; (2) the personal property tax return filing date to May 1; (3) the date a reassessment of a group of parcels in a particular class of real property begins to May 1; (4) the date after which changes on an amended property tax roll over as a credit to a subsequent year to April 1; (5) the exemption filing date to April 1; (6) the date assessment records are transferred to the auditor to June 1; and (7) various other related dates. Requires the department of local government finance to certify to each county the assessed values tentatively determined for public utilities by June 1. Changes dates for the delivery of certain reports to the department of local government finance.

Effective: July 1, 2014.

Head

January 14, 2014, read first time and referred to Committee on Local Government.



Second Regular Session 118th General Assembly (2014)

PRINTING CODE. Amendments: Whenever an existing statute (or a section of the Indiana Constitution) is being amended, the text of the existing provision will appear in this style type, additions will appear in **this style type**, and deletions will appear in ~~this style type~~.

Additions: Whenever a new statutory provision is being enacted (or a new constitutional provision adopted), the text of the new provision will appear in **this style type**. Also, the word **NEW** will appear in that style type in the introductory clause of each SECTION that adds a new provision to the Indiana Code or the Indiana Constitution.

Conflict reconciliation: Text in a statute in *this style type* or ~~this style type~~ reconciles conflicts between statutes enacted by the 2013 Regular Session and 2013 First Regular Technical Session of the General Assembly.

SENATE BILL No. 420

A BILL FOR AN ACT to amend the Indiana Code concerning taxation.

Be it enacted by the General Assembly of the State of Indiana:

- 1 SECTION 1. IC 6-1.1-1-2 IS AMENDED TO READ AS
2 FOLLOWS [EFFECTIVE JULY 1, 2014]: Sec. 2. "Assessment date"
3 means
4 (1) ~~March~~ for all tangible property except mobile homes; as
5 defined in IC 6-1.1-7-1;
6 (2) January 15 for mobile homes as defined in IC 6-1.1-7-1; the
7 date on which tangible property is assessed and valued for
8 purposes of collecting ad valorem property taxes imposed for
9 that date. The term refers to the date specified in
10 IC 6-1.1-2-1.5.
11 SECTION 2. IC 6-1.1-1-7 IS AMENDED TO READ AS
12 FOLLOWS [EFFECTIVE JULY 1, 2014]: Sec. 7. "Filing date", ~~means~~
13 May 15th; for purposes of IC 6-1.1-3 and IC 6-1.1-16-1, has the
14 meaning set forth in IC 6-1.1-3-1.5.
15 SECTION 3. IC 6-1.1-2-1.5 IS ADDED TO THE INDIANA CODE
16 AS A **NEW** SECTION TO READ AS FOLLOWS [EFFECTIVE JULY



1, 2014]: **Sec. 1.5. (a) Except as provided in subsection (b), the annual assessment date for tangible property is:**

(1) March 1 in a year ending before January 1, 2016; and

(2) January 1 in a year beginning after December 31, 2015.

(b) This subsection applies to mobile homes (including manufactured homes) subject to assessment under IC 6-1.1-7. Mobile homes are assessed in the year following the year containing the related assessment date for other property. The annual assessment date for mobile homes is:

(1) January 15 in a year ending before January 1, 2017; and

(2) January 1 in a year beginning after December 31, 2016.

SECTION 4. IC 6-1.1-2-2 IS AMENDED TO READ AS FOLLOWS [EFFECTIVE JULY 1, 2014]: Sec. 2. (a) All tangible property which is subject to assessment shall be assessed on a just valuation basis and in a uniform and equal manner.

(b) Personal property which is subject to assessment and taxation shall be assessed annually in the manner prescribed in this article.

(c) Real property which is subject to assessment and taxation shall be assessed in the manner and at the times prescribed in this article.

(d) This section applies to assessment dates described in section 1.5(a)(2) and 1.5(b)(2) of this chapter. The true tax value of tangible property that is subject to assessment in a year shall be determined as of the assessment date in that year. Except as otherwise expressly provided by law enacted after July 1, 2014, a change in use, value, character, or ownership of tangible property after an assessment date shall not be considered in determining the true tax value of the tangible property for that assessment date.

SECTION 5. IC 6-1.1-3-1.5 IS ADDED TO THE INDIANA CODE AS A NEW SECTION TO READ AS FOLLOWS [EFFECTIVE JULY 1, 2014]: Sec. 1.5. As used in this chapter, "filing date" refers to the day in a year on which a personal property tax return is due for a particular assessment date in that year (disregarding any extension period that may be granted for the filing of the return and any period in which an amended return may be filed). The term refers to the following dates:

(1) May 15 for a personal property tax return due for an assessment date in a year ending before January 1, 2016.

(2) May 1 for a personal property tax return due for an assessment date in a year ending after December 31, 2015.

SECTION 6. IC 6-1.1-3-7.5, AS AMENDED BY P.L.172-2011, SECTION 26, IS AMENDED TO READ AS FOLLOWS [EFFECTIVE JULY 1, 2014]: Sec. 7.5. (a) A taxpayer may file an amended personal



property tax return, in conformity with the rules adopted by the department of local government finance, not more than six (6) months, if the filing date for the original personal property tax return is before May 15, 2011, or twelve (12) months, if the filing date for the original personal property tax return is after May 14, 2011, after the later of the following:

(1) The filing date for the original personal property tax return, if the taxpayer is not granted an extension in which to file under section 7 of this chapter.

(2) The extension date for the original personal property tax return, if the taxpayer is granted an extension under section 7 of this chapter.

(b) A tax adjustment related to an amended personal property tax return shall be made in conformity with rules adopted under IC 4-22-2 by the department of local government finance.

(c) If a taxpayer wishes to correct an error made by the taxpayer on the taxpayer's original personal property tax return, the taxpayer must file an amended personal property tax return under this section within the time required by subsection (a). A taxpayer may claim on an amended personal property tax return any adjustment or exemption that would have been allowable under any statute or rule adopted by the department of local government finance if the adjustment or exemption had been claimed on the original personal property tax return.

(d) Notwithstanding any other provision, if:

(1) a taxpayer files an amended personal property tax return under this section in order to correct an error made by the taxpayer on the taxpayer's original personal property tax return; and

(2) the taxpayer is entitled to a refund of personal property taxes paid by the taxpayer under the original personal property tax return;

the taxpayer is not entitled to interest on the refund.

(e) If a taxpayer files an amended personal property tax return for **an assessment date in a year, before July 16 of that year**, the taxpayer shall pay taxes payable in the immediately succeeding year based on the assessed value reported on the amended return **as follows**:

(1) If the assessment date occurs in a year ending before January 1, 2016, the taxpayer shall pay taxes based on the assessed values reported on an amended return only if the amended return is filed on or before July 15 of that year.

(2) If the assessment date occurs in a year ending after December 31, 2015, the taxpayer shall pay taxes based on the assessed values reported on the amended return only if the



amended return is filed on or before April 1 of that year.

(f) If a taxpayer files an amended personal property tax return for an **assessment date in a year after July 15 of that year for an assessment date in a year ending before January 1, 2016, and after April 1 of that year for an assessment date in a year beginning after December 31, 2015**, the taxpayer shall pay taxes payable in the immediately succeeding year based on the assessed value reported on the taxpayer's original personal property tax return. Subject to subsection (l), a taxpayer that paid taxes under this subsection is entitled to a credit in the amount of taxes paid by the taxpayer on the remainder of:

(1) the assessed value reported on the taxpayer's original personal property tax return; minus

(2) the finally determined assessed value that results from the filing of the taxpayer's amended personal property tax return.

Except as provided in subsection (k), the county auditor may apply the credit against the taxpayer's property taxes on personal property payable in the year or years that immediately succeed the year in which the taxes were paid, as applicable. The county is not required to pay interest on any amounts that a taxpayer is entitled to receive as a credit under this section.

(g) A county auditor may carry a credit to which the taxpayer is entitled under subsection (f) forward to the immediately succeeding year or years, as applicable, and use the credit against the taxpayer's property taxes on personal property as follows:

(1) If the amount of the credit to which the taxpayer is initially entitled under subsection (f) does not exceed twenty-five thousand dollars (\$25,000), the county auditor may carry the credit forward to the year immediately succeeding the year in which the taxes were paid.

(2) If the amount of the credit to which the taxpayer is initially entitled under subsection (f) exceeds twenty-five thousand dollars (\$25,000), the county auditor may carry the credit forward for not more than three (3) consecutive years immediately succeeding the year in which the taxes were paid.

The credit is reduced each time the credit is applied to the taxpayer's property taxes on personal property in succeeding years by the amount applied.

(h) If an excess credit remains after the credit is applied in the final year to which the credit may be carried forward under subsection (g), the county auditor shall refund to the taxpayer the amount of any excess credit that remains after application of the credit under



subsubsection (g) not later than December 31 of the final year to which the excess credit may be carried.

(i) The taxpayer is not required to file an application for:

(1) a credit under subsection (f) or (g); or

(2) a refund under subsection (h).

(j) Before August 1 of each year, the county auditor shall provide to each taxing unit in the county an estimate of the total amount of the credits under subsection (f) or (g) that will be applied against taxes imposed by the taxing unit that are payable in the immediately succeeding year.

(k) A county auditor may refund a credit amount to a taxpayer before the time the credit would otherwise be applied against property tax payments under this section.

(l) If a person:

(1) files an amended personal property tax return more than six (6) months, but less than twelve (12) months, after the filing date or (if the taxpayer is granted an extension under section 7 of this chapter) the extension date for the original personal property tax return being amended; and

(2) is entitled to a credit or refund as a result of the amended return;

the county auditor shall reduce the credit or refund payable to the person. The amount of the reduction is ten percent (10%) of the credit or refund amount.

SECTION 7. IC 6-1.1-3-17, AS AMENDED BY P.L.146-2008, SECTION 59, IS AMENDED TO READ AS FOLLOWS [EFFECTIVE JULY 1, 2014]: Sec. 17. (a) On or before June 1 of each year **that ends before January 1, 2017, and on or before May 1 of each year that begins after December 31, 2016**, each township assessor (if any) of a county shall deliver to the county assessor a list which states by taxing district the total of the personal property assessments as shown on the personal property returns filed with the township assessor on or before the filing date of that year and in a county with a township assessor under IC 36-6-5-1 in every township the township assessor shall deliver the lists to the county auditor as prescribed in subsection (b).

(b) On or before July 1 of each year **that ends before January 1, 2017, and on or before June 1 of each year that begins after December 31, 2016**, each county assessor shall certify to the county auditor the assessment value of the personal property in every taxing district.

(c) The department of local government finance shall prescribe the forms required by this section.



SECTION 8. IC 6-1.1-4-4.2, AS ADDED BY P.L.112-2012, SECTION 2, IS AMENDED TO READ AS FOLLOWS [EFFECTIVE JULY 1, 2014]: Sec. 4.2. (a) The county assessor of each county shall, before July 1, 2013, and before ~~July~~ **May** 1 of every fourth year thereafter, prepare and submit to the department of local government finance a reassessment plan for the county. The following apply to a reassessment plan prepared and submitted under this section:

(1) The reassessment plan is subject to approval by the department of local government finance. The department of local government finance shall complete its review and approval of the reassessment plan before:

(A) March 1, 2015; and

(B) January 1 of the each subsequent year following the that follows a year in which the reassessment plan is submitted by the county.

(2) The department of local government finance shall determine the classes of real property to be used for purposes of this section.

(3) Except as provided in subsection (b), the reassessment plan must divide all parcels of real property in the county into four (4) different groups of parcels. Each group of parcels must contain approximately twenty-five percent (25%) of the parcels within each class of real property in the county.

(4) Except as provided in subsection (b), all real property in each group of parcels shall be reassessed under the county's reassessment plan once during each four (4) year cycle.

(5) The reassessment of a group of parcels in a particular class of real property shall begin on ~~July~~ **May** 1 of a year.

(6) The reassessment of parcels:

(A) must include a physical inspection of each parcel of real property in the group of parcels that is being reassessed; and

(B) shall be completed on or before ~~March~~ **January** 1 of the year after the year in which the reassessment of the group of parcels begins.

(7) For real property included in a group of parcels that is reassessed, the reassessment is the basis for taxes payable in the year following the year in which the reassessment is to be completed.

(8) The reassessment plan must specify the dates by which the assessor must submit land values under section 13.6 of this chapter to the county property tax assessment board of appeals.

(9) Subject to review and approval by the department of local government finance, the county assessor may modify the



1 reassessment plan.

2 (b) A county may submit a reassessment plan that provides for
3 reassessing more than twenty-five percent (25%) of all parcels of real
4 property in the county in a particular year. A plan may provide that all
5 parcels are to be reassessed in one (1) year. However, a plan must
6 cover a four (4) year period. All real property in each group of parcels
7 shall be reassessed under the county's reassessment plan once during
8 each reassessment cycle.

9 (c) The reassessment of the first group of parcels under a county's
10 reassessment plan shall begin on July 1, 2014, and shall be completed
11 on or before ~~March~~ **January** 1, 2015.

12 (d) The department of local government finance may adopt rules to
13 govern the reassessment of property under county reassessment plans.

14 SECTION 9. IC 6-1.1-4-4.6, AS AMENDED BY P.L.113-2010,
15 SECTION 14, IS AMENDED TO READ AS FOLLOWS [EFFECTIVE
16 JULY 1, 2014]: Sec. 4.6. (a) If a county assessor fails before July 2 of
17 a particular year **that ends before January 1, 2016, and before June**
18 **2 of a particular year that begins after December 31, 2015**, for
19 which an adjustment to the assessed value of real property applies
20 under section 4.5 of this chapter to prepare and deliver to the county
21 auditor a complete detailed list of all of the real property listed for
22 taxation in the county as required by IC 6-1.1-5-14 and at least one
23 hundred eighty (180) days have elapsed after the ~~July~~ + deadline
24 specified in IC 6-1.1-5-14 for ~~delivering the county assessor to~~
25 **deliver** the list, the department of local government finance may
26 develop annual adjustment factors under this section for that year. In
27 developing annual adjustment factors under this section, the
28 department of local government finance shall use data in its possession
29 that is obtained from:

- 30 (1) the county assessor; or
31 (2) any of the sources listed in the rule, including county or state
32 sales data, government studies, ratio studies, cost and depreciation
33 tables, and other market analyses.

34 (b) Using the data described in subsection (a), the department of
35 local government finance shall propose to establish annual adjustment
36 factors for the affected tax districts for one (1) or more of the classes
37 of real property. The proposal may provide for the equalization of
38 annual adjustment factors in the affected township or county and in
39 adjacent areas. The department of local government finance shall issue
40 notice and provide opportunity for hearing in accordance with
41 IC 6-1.1-14-4 and IC 6-1.1-14-9, as applicable, before issuing final
42 annual adjustment factors.



(c) The annual adjustment factors finally determined by the department of local government finance after the hearing required under subsection (b) apply to the annual adjustment of real property under section 4.5 of this chapter for:

- (1) the assessment date; and
- (2) the real property;

specified in the final determination of the department of local government finance.

SECTION 10. IC 6-1.1-4-5, AS AMENDED BY P.L.112-2012, SECTION 4, IS AMENDED TO READ AS FOLLOWS [EFFECTIVE JULY 1, 2014]: Sec. 5. (a) A petition for the reassessment of a real property that is subject to reassessment under section 4 of this chapter and situated within a township may be filed with the department of local government finance on or before:

- (1) March 31st of any year **beginning before January 1, 2016**, which is not a general election year and in which no general reassessment of real property is made; **or**
- (2) **January 31 of any year beginning after December 31, 2015, that is not a general election year and in which no general reassessment of real property is made.**

A petition for reassessment of real property applies only to the most recent real property assessment date.

(b) The petition for reassessment must be signed by not less than the following percentage of all the owners of taxable real property who reside in the township:

- (1) fifteen percent (15%) for a township which does not contain an incorporated city or town;
- (2) five percent (5%) for a township containing all or part of an incorporated city or town which has a population of five thousand (5,000) or less;
- (3) four percent (4%) for a township containing all or part of an incorporated city which has a population of more than five thousand (5,000) but not exceeding ten thousand (10,000);
- (4) three percent (3%) for a township containing all or part of an incorporated city which has a population of more than ten thousand (10,000) but not exceeding fifty thousand (50,000);
- (5) two percent (2%) for a township containing all or part of an incorporated city which has a population of more than fifty thousand (50,000) but not exceeding one hundred fifty thousand (150,000); or
- (6) one percent (1%) for a township containing all or part of an incorporated city which has a population of more than one



hundred fifty thousand (150,000).

The signatures on the petition must be verified by the oath of one (1) or more of the signers. A certificate of the county auditor stating that the signers constitute the required number of resident owners of taxable real property of the township must accompany the petition.

(c) Upon receipt of a petition under subsection (a), the department of local government finance may order a reassessment under section 9 of this chapter or conduct a reassessment under section 31.5 of this chapter.

SECTION 11. IC 6-1.1-4-9, AS AMENDED BY P.L.112-2012, SECTION 7, IS AMENDED TO READ AS FOLLOWS [EFFECTIVE JULY 1, 2014]: Sec. 9. In order to maintain a just and equitable valuation of real property, the department of local government finance may adopt a resolution declaring its belief that it is necessary to reassess all or a portion of the real property located within this state. If the department of local government finance adopts a reassessment resolution and if either a township or a larger area is involved (for assessments before ~~March~~ **January 1, 2016**) or one (1) or more groups of parcels under the county's reassessment plan are involved (for assessments after ~~February 28, 2015~~; **December 31, 2015**), the department shall hold a hearing concerning the necessity for the reassessment at the courthouse of the county in which the property is located. The department of local government finance shall give notice of the time and place of the hearing in the manner provided in section 10 of this chapter. After the hearing, or if the area involved is less than a township (for assessments before ~~March~~ **January 1, 2016**) or is less than one (1) group of parcels under the county's reassessment plan (for assessments after ~~February 28, 2015~~; **December 31, 2015**), after the adoption of the resolution of the department of local government finance, the department may order any reassessment it deems necessary. The order shall specify the time within which the reassessment must be completed and the date the reassessment will become effective.

SECTION 12. IC 6-1.1-4-21.4, AS ADDED BY P.L.112-2012, SECTION 15, IS AMENDED TO READ AS FOLLOWS [EFFECTIVE JULY 1, 2014]: Sec. 21.4. (a) The appraisals of the parcels in a group under a county's reassessment plan prepared under section 4.2 of this chapter that are subject to taxation must be completed as follows:

- (1) The appraisal of one-third (1/3) of the parcels shall be completed before ~~October~~ **August 1** of the year in which the group's reassessment under the county reassessment plan begins.
- (2) The appraisal of two-thirds (2/3) of the parcels shall be



completed before ~~January~~ **November** 1 of the year ~~following the~~
~~year~~ in which the group's reassessment under the county
 reassessment plan begins.

(3) The appraisal of all the parcels shall be completed before
~~March~~ **January** 1 of the year following the year in which the
 group's reassessment under the county reassessment plan begins.

(b) If a county assessor employs a professional appraiser or a
 professional appraisal firm to make real property appraisals of a group
 of parcels under a county's reassessment plan, the professional
 appraiser or appraisal firm must file appraisal reports with the county
 assessor by the dates set forth in subsection (a).

SECTION 13. IC 6-1.1-4-22, AS AMENDED BY P.L.112-2012,
 SECTION 16, IS AMENDED TO READ AS FOLLOWS [EFFECTIVE
 JULY 1, 2014]: Sec. 22. (a) If any assessing official assesses or
 reassesses any real property under this article (including an annual
 adjustment under section 4.5 of this chapter), the official shall give
 notice to the taxpayer and the county assessor, by mail or by using
 electronic mail that includes a secure Internet link to the information
 in the notice, of the amount of the assessment or reassessment.

(b) Each township or county assessor shall provide the notice
 required by this section by the earlier of:

(1) ninety (90) days after the assessor:

(A) completes the appraisal of a parcel; or

(B) receives a report for a parcel from a professional appraiser
 or professional appraisal firm; or

(2) April 10 of the year containing the assessment date for which
 the assessment or reassessment first applies, **if the assessment
 date occurs in a year that ends before January 1, 2016, and
 February 10 of the year containing the assessment date for
 which the assessment or reassessment first applies, if the
 assessment date occurs in a year that begins after December
 31, 2015.**

(c) The notice required by this section is in addition to any required
 notice of assessment or reassessment included in a property tax
 statement under IC 6-1.1-22 or IC 6-1.1-22.5.

(d) The notice required by this section must include notice to the
 person of the opportunity to appeal the assessed valuation under
 IC 6-1.1-15-1.

(e) Notice of the opportunity to appeal the assessed valuation
 required under subsection (d) must include the following:

(1) The procedure that a taxpayer must follow to appeal the
 assessment or reassessment.



(2) The forms that must be filed for an appeal of the assessment or reassessment.

(3) Notice that an appeal of the assessment or reassessment requires evidence relevant to the true tax value of the taxpayer's property as of the assessment date.

SECTION 14. IC 6-1.1-4-25, AS AMENDED BY P.L.146-2008, SECTION 77, IS AMENDED TO READ AS FOLLOWS [EFFECTIVE JULY 1, 2014]: Sec. 25. (a) Each township assessor and each county assessor shall keep the assessor's reassessment data and records current by securing the necessary field data and by making changes in the assessed value of real property as changes occur in the use of the real property. The township or county assessor's records shall at all times show the assessed value of real property in accordance with this chapter. The township assessor shall ensure that the county assessor has full access to the assessment records maintained by the township assessor.

(b) The township assessor (if any) in a county having a consolidated city, the county assessor if there are no township assessors in a county having a consolidated city, or the county assessor in every other county, shall:

(1) maintain an electronic data file of:

(A) the parcel characteristics and parcel assessments of all parcels; and

(B) the personal property return characteristics and assessments by return;

for each township in the county as of each assessment date;

(2) maintain the electronic file in a form that formats the information in the file with the standard data, field, and record coding required and approved by:

(A) the legislative services agency; and

(B) the department of local government finance;

(3) transmit the data in the file with respect to the assessment date of each year before October 1 of ~~the~~ **a year ending before January 1, 2016, and before September 1 of a year beginning after December 31, 2015,** to:

(A) the legislative services agency; and

(B) the department of local government finance;

in a manner that meets the data export and transmission requirements in a standard format, as prescribed by the office of technology established by IC 4-13.1-2-1 and approved by the legislative services agency; and

(4) resubmit the data in the form and manner required under this



subsection, upon request of the legislative services agency or the department of local government finance, if data previously submitted under this subsection does not comply with the requirements of this subsection, as determined by the legislative services agency or the department of local government finance.

An electronic data file maintained for a particular assessment date may not be overwritten with data for a subsequent assessment date until a copy of an electronic data file that preserves the data for the particular assessment date is archived in the manner prescribed by the office of technology established by IC 4-13.1-2-1 and approved by the legislative services agency.

SECTION 15. IC 6-1.1-4-39, AS AMENDED BY P.L.146-2012, SECTION 2, IS AMENDED TO READ AS FOLLOWS [EFFECTIVE JULY 1, 2014]: Sec. 39. (a) For assessment dates after February 28, 2005, except as provided in subsections (c) and (e), the true tax value of real property regularly used to rent or otherwise furnish residential accommodations for periods of thirty (30) days or more and that has more than four (4) rental units is the lowest valuation determined by applying each of the following appraisal approaches:

(1) Cost approach that includes an estimated reproduction or replacement cost of buildings and land improvements as of the date of valuation together with estimates of the losses in value that have taken place due to wear and tear, design and plan, or neighborhood influences.

(2) Sales comparison approach, using data for generally comparable property.

(3) Income capitalization approach, using an applicable capitalization method and appropriate capitalization rates that are developed and used in computations that lead to an indication of value commensurate with the risks for the subject property use.

(b) The gross rent multiplier method is the preferred method of valuing:

(1) real property that has at least one (1) and not more than four (4) rental units; and

(2) mobile homes assessed under IC 6-1.1-7.

(c) A township assessor (if any) or the county assessor is not required to appraise real property referred to in subsection (a) using the three (3) appraisal approaches listed in subsection (a) if the assessor and the taxpayer agree before notice of the assessment is given to the taxpayer under section 22 of this chapter to the determination of the true tax value of the property by the assessor using one (1) of those appraisal approaches.



(d) To carry out this section, the department of local government finance may adopt rules for assessors to use in gathering and processing information for the application of the income capitalization method and the gross rent multiplier method. If a taxpayer wishes to have the income capitalization method or the gross rent multiplier method used in the initial formulation of the assessment of the taxpayer's property, the taxpayer must submit the necessary information to the assessor not later than the ~~March 1~~ assessment date. However, the taxpayer is not prejudiced in any way and is not restricted in pursuing an appeal, if the data is not submitted by ~~March 1~~ **the assessment date**. A taxpayer must verify under penalties for perjury any information provided to the township or county assessor for use in the application of either method. All information related to earnings, income, profits, losses, or expenditures that is provided to the assessor under this section is confidential under IC 6-1.1-35-9 to the same extent as information related to earnings, income, profits, losses, or expenditures of personal property is confidential under IC 6-1.1-35-9.

(e) The true tax value of low income rental property (as defined in section 41 of this chapter) is not determined under subsection (a). The assessment method prescribed in section 41 of this chapter is the exclusive method for assessment of that property. This subsection does not impede any rights to appeal an assessment.

SECTION 16. IC 6-1.1-5-14, AS AMENDED BY P.L.146-2008, SECTION 92, IS AMENDED TO READ AS FOLLOWS [EFFECTIVE JULY 1, 2014]: Sec. 14. (a) Not later than:

- (1) May 15 in each calendar year ending before January 1, 2017; and
- (2) May 1 in each calendar year ending after December 31, 2016;

each township assessor in the county (if any) shall prepare and deliver to the county assessor a detailed list of the real property listed for taxation in the township.

(b) On or before:

- (1) July 1 of each calendar year ending before January 1, 2017; and
- (2) June 1 in each calendar year ending after December 31, 2016;

each county assessor shall, under oath, prepare and deliver to the county auditor a detailed list of the real property listed for taxation in the county. The county assessor shall prepare the list in the form prescribed by the department of local government finance.

SECTION 17. IC 6-1.1-5.5-3, AS AMENDED BY P.L.1-2009,



SECTION 28, IS AMENDED TO READ AS FOLLOWS [EFFECTIVE JULY 1, 2014]: Sec. 3. (a) For purposes of this section, "party" includes:

- (1) a seller of property that is exempt under the seller's ownership; or
- (2) a purchaser of property that is exempt under the purchaser's ownership;

from property taxes under IC 6-1.1-10.

(b) Subject to subsections (g) and (h), before filing a conveyance document with the county auditor under IC 6-1.1-5-4, all the parties to the conveyance must do the following:

(1) Complete and sign a sales disclosure form as prescribed by the department of local government finance under section 5 of this chapter. All the parties may sign one (1) form, or if all the parties do not agree on the information to be included on the completed form, each party may sign and file a separate form. For conveyance transactions involving more than two (2) parties, one (1) transferor and one (1) transferee signing the sales disclosure form is sufficient.

(2) Before filing a sales disclosure form with the county auditor, submit the sales disclosure form to the county assessor. The county assessor must review the accuracy and completeness of each sales disclosure form submitted immediately upon receipt of the form and, if the form is accurate and complete, stamp or otherwise approve the form as eligible for filing with the county auditor and return the form to the appropriate party for filing with the county auditor. If multiple forms are filed in a short period, the county assessor shall process the forms as quickly as possible. For purposes of this subdivision, a sales disclosure form is considered to be accurate and complete if:

- (A) the county assessor does not have substantial evidence when the form is reviewed under this subdivision that information in the form is inaccurate; and
- (B) both of the following conditions are satisfied:

- (i) The form contains the information required by section 5(a)(1) through 5(a)(16) of this chapter as that section applies to the conveyance transaction, subject to the obligation of a party to furnish or correct that information in the manner required by and subject to the penalty provisions of section 12 of this chapter. The form may not be rejected for failure to contain information other than that required by section 5(a)(1) through 5(a)(16) of this chapter.



(ii) The form is submitted to the county assessor in a format usable to the county assessor.

(3) File the sales disclosure form with the county auditor.

(c) The auditor shall review each sales disclosure form and process any deduction for which the form serves as an application under IC 6-1.1-12-44. The auditor shall forward each sales disclosure form to the county assessor. The county assessor shall verify the assessed valuation of the property for the assessment date to which the application applies and transmit that assessed valuation to the auditor. The county assessor shall retain the forms for five (5) years. The county assessor shall forward the sales disclosure form data to the department of local government finance and the legislative services agency in an electronic format specified jointly by the department of local government finance and the legislative services agency **on or before April 1 in a year ending before January 1, 2016, and on or before February 1 in a year beginning after December 31, 2015**. The county assessor shall forward a copy of the sales disclosure forms to the township assessors in the county. The forms may be used by the county assessing officials, the department of local government finance, and the legislative services agency for the purposes established in IC 6-1.1-4-13.6, sales ratio studies, equalization, adoption of rules under IC 6-1.1-31-3 and IC 6-1.1-31-6, and any other authorized purpose.

(d) In a county containing a consolidated city, the auditor shall review each sales disclosure form and process any deduction for which the form serves as an application under IC 6-1.1-12-44. The auditor shall forward the sales disclosure form to the appropriate township assessor (if any). The township assessor shall verify the assessed valuation of the property for the assessment date to which the application applies and transmit that assessed valuation to the auditor. The township or county assessor shall forward the sales disclosure form to the department of local government finance and the legislative services agency in an electronic format specified jointly by the department of local government finance and the legislative services agency. The forms may be used by the county assessing officials, the county auditor, the department of local government finance, and the legislative services agency for the purposes established in IC 6-1.1-4-13.6, sales ratio studies, equalization, adoption of rules under IC 6-1.1-31-3 and IC 6-1.1-31-6, and any other authorized purpose.

(e) If a sales disclosure form includes the telephone number or Social Security number of a party, the telephone number or Social



1 Security number is confidential.

2 (f) County assessing officials, county auditors, and other local
3 officials may not establish procedures or requirements concerning sales
4 disclosure forms that substantially differ from the procedures and
5 requirements of this chapter.

6 (g) Except as provided in subsection (h), a separate sales disclosure
7 form is required for each parcel conveyed, regardless of whether more
8 than one (1) parcel is conveyed under a single conveyance document.

9 (h) Only one (1) sales disclosure form is required for the
10 conveyance under a single conveyance document of two (2) or more
11 contiguous parcels located entirely within a single taxing district.

12 SECTION 18. IC 6-1.1-8-27 IS AMENDED TO READ AS
13 FOLLOWS [EFFECTIVE JULY 1, 2014]: Sec. 27. (a) **On or before**
14 **June 1 of each year, the department of local government finance**
15 **shall:**

16 **(1) make a tentative determination of the distributable**
17 **property assessed values that are distributable to each taxing**
18 **unit in Indiana based on the tentative distributable property**
19 **assessed values determined under section 26 of this chapter;**
20 **and**

21 **(2) certify to the county assessor and the county auditor of**
22 **each county the distributable property assessed values that**
23 **the department tentatively determines are distributable to the**
24 **taxing districts of the county.**

25 **The county auditor may use the tentative assessed values received**
26 **under this subsection in preparation of the certified statement**
27 **required under IC 6-1.1-17-1. The county auditor shall designate**
28 **these values as tentative assessment values in the certified**
29 **statement.**

30 (b) As soon as the department of local government finance
31 determines its final assessments of distributable property, the
32 department shall certify to the county assessor and the county auditor
33 of each county the distributable property assessed values which the
34 department determines are distributable to the taxing districts of the
35 county. In addition, if a public utility company has appealed the
36 department of local government finance's final assessment of the
37 company's distributable property, the department shall notify the county
38 auditor of the appeal.

39 ~~(b)~~ (c) The county assessor shall review the department of local
40 government finance's certification **under subsection (b)** to determine
41 if any of a public utility company's property which has a definite situs
42 in the county has been omitted. The county auditor shall enter for



1 taxation the assessed valuation of a public utility company's
 2 distributable property which the department distributes to a taxing
 3 district of the county.

4 SECTION 19. IC 6-1.1-11-1.5 IS ADDED TO THE INDIANA
 5 CODE AS A NEW SECTION TO READ AS FOLLOWS
 6 [EFFECTIVE JULY 1, 2014]: **Sec. 1.5. (a) This section applies to an
 7 exemption for:**

8 **(1) an assessment date for property other than a mobile home**
 9 **assessed under IC 6-1.1-7 that occurs in a year that begins**
 10 **after December 31, 2015; and**

11 **(2) an assessment date for a mobile home (including a**
 12 **manufactured home) assessed under IC 6-1.1-7 that occurs in**
 13 **a year that begins after December 31, 2016.**

14 **(b) An award of an exemption from property taxation for**
 15 **tangible property for a particular assessment date must be based**
 16 **on the tangible property's eligibility of the exemption on that**
 17 **assessment date. An act occurring after the assessment date,**
 18 **including a change in:**

19 **(1) use, value, character, or ownership of the tangible**
 20 **property; or**

21 **(2) the age, disability, or income of any owner, contract buyer,**
 22 **or possessor of tangible property;**

23 **does not affect the eligibility of the tangible property for an**
 24 **exemption for that assessment date.**

25 SECTION 20. IC 6-1.1-11-3, AS AMENDED BY P.L.146-2008,
 26 SECTION 107, IS AMENDED TO READ AS FOLLOWS
 27 [EFFECTIVE JULY 1, 2014]: **Sec. 3. (a) Subject to subsections (e), (f),**
 28 **and (g), an owner of tangible property who wishes to obtain an**
 29 **exemption from property taxation shall file a certified application in**
 30 **duplicate with the county assessor of the county in which the property**
 31 **that is the subject of the exemption is located. The application must be**
 32 **filed annually on or before:**

33 **(1) May 15 on forms prescribed by the department of local**
 34 **government finance, if the application is filed for an assessment**
 35 **date in a year that ends before January 1, 2016; and**

36 **(2) April 1 of the year containing the assessment date, if the**
 37 **application is filed in a year that begins after December 31,**
 38 **2015.**

39 Except as provided in sections 1, 3.5, and 4 of this chapter, the
 40 application applies only for the taxes imposed for the year for which
 41 the application is filed.

42 **(b) The authority for signing an exemption application may not be**



1 delegated by the owner of the property to any other person except by
2 an executed power of attorney.

3 (c) An exemption application which is required under this chapter
4 shall contain the following information:

5 (1) A description of the property claimed to be exempt in
6 sufficient detail to afford identification.

7 (2) A statement showing the ownership, possession, and use of
8 the property.

9 (3) The grounds for claiming the exemption.

10 (4) The full name and address of the applicant.

11 (5) For the year that ends on the assessment date of the property,
12 identification of:

13 (A) each part of the property used or occupied; and

14 (B) each part of the property not used or occupied;

15 for one (1) or more exempt purposes under IC 6-1.1-10 during the
16 time the property is used or occupied.

17 (6) Any additional information which the department of local
18 government finance may require.

19 (d) A person who signs an exemption application shall attest in
20 writing and under penalties of perjury that, to the best of the person's
21 knowledge and belief, a predominant part of the property claimed to be
22 exempt is not being used or occupied in connection with a trade or
23 business that is not substantially related to the exercise or performance
24 of the organization's exempt purpose.

25 (e) An owner must file with an application for exemption of real
26 property under subsection (a) or section 5 of this chapter a copy of the
27 assessor's record kept under IC 6-1.1-4-25(a) that shows the calculation
28 of the assessed value of the real property for the assessment date for
29 which the exemption is claimed. Upon receipt of the exemption
30 application, the county assessor shall examine that record and
31 determine if the real property for which the exemption is claimed is
32 properly assessed. If the county assessor determines that the real
33 property is not properly assessed, the county assessor shall:

34 (1) properly assess the real property or direct the township
35 assessor to properly assess the real property; and

36 (2) notify the county auditor of the proper assessment or direct the
37 township assessor to notify the county auditor of the proper
38 assessment.

39 (f) If the county assessor determines that the applicant has not filed
40 with an application for exemption a copy of the record referred to in
41 subsection (e), the county assessor shall notify the applicant in writing
42 of that requirement. The applicant then has thirty (30) days after the



1 date of the notice to comply with that requirement. The county property
 2 tax assessment board of appeals shall deny an application described in
 3 this subsection if the applicant does not comply with that requirement
 4 within the time permitted under this subsection. **After December 31,**
 5 **2015, the notice required by this subsection must be sent not later**
 6 **than April 25 in the year that it is required.**

7 (g) This subsection applies whenever a law requires an exemption
 8 to be claimed on or in an application accompanying a personal property
 9 tax return. The claim or application may be filed on or with a personal
 10 property tax return not more than thirty (30) days after the filing date
 11 for the personal property tax return, regardless of whether an extension
 12 of the filing date has been granted under IC 6-1.1-3-7.

13 SECTION 21. IC 6-1.1-11-3.5 IS AMENDED TO READ AS
 14 FOLLOWS [EFFECTIVE JULY 1, 2014]: Sec. 3.5. (a) A not-for-profit
 15 corporation that seeks an exemption provided by IC 6-1.1-10 for 2000
 16 or for a year that follows 2000 by a multiple of two (2) years must file
 17 an application for the exemption in that year. However, if a
 18 not-for-profit corporation seeks an exemption provided by IC 6-1.1-10
 19 for a year not specified in this subsection and the corporation did not
 20 receive the exemption for the preceding year, the corporation must file
 21 an application for the exemption in the year for which the exemption
 22 is sought. The not-for-profit corporation must file each exemption
 23 application in the manner (other than the requirement for filing
 24 annually) prescribed in section 3 of this chapter.

25 (b) A not-for-profit corporation that receives an exemption provided
 26 under IC 6-1.1-10 for a particular year that remains eligible for the
 27 exemption for the following year is only required to file a statement to
 28 apply for the exemption in the years specified in subsection (a), if the
 29 use of the not-for-profit corporation's property remains unchanged.

30 (c) A not-for-profit corporation that receives an exemption provided
 31 under IC 6-1.1-10 for a particular year which becomes ineligible for the
 32 exemption for the following year shall notify the assessor of the county
 33 in which the tangible property for which it claims the exemption is
 34 located of its ineligibility on or before:

35 (1) May 15 of the year for which it becomes ineligible, **if the**
 36 **property becomes ineligible in a year that ends before**
 37 **January 1, 2016; and**

38 (2) **April 1 of the year for which it becomes ineligible, if the**
 39 **property becomes ineligible in a year that begins after**
 40 **December 31, 2015.**

41 If a not-for-profit corporation that is receiving an exemption provided
 42 under IC 6-1.1-10 changes the use of its tangible property so that part



or all of that property no longer qualifies for the exemption, the not-for-profit corporation shall notify the assessor of the county in which the tangible property for which it claims the exemption is located of its ineligibility on or before ~~May 15 of the year for which it first becomes ineligible~~. **the date specified in subdivision (1) or (2), as appropriate.** The county assessor shall immediately notify the county auditor of the not-for-profit corporation's ineligibility or disqualification for the exemption. A not-for-profit corporation that fails to provide the notification required by this subsection is subject to the penalties set forth in IC 6-1.1-37-9.

(d) For each year that is not a year specified in subsection (a), the auditor of each county shall apply an exemption provided under IC 6-1.1-10 to the tangible property owned by a not-for-profit corporation that received the exemption in the preceding year unless the county property tax assessment board of appeals determines that the not-for-profit corporation is no longer eligible for the exemption.

(e) The department of local government finance may at any time review an exemption provided under this section and determine whether or not the not-for-profit corporation is eligible for the exemption.

SECTION 22. IC 6-1.1-11-5 IS AMENDED TO READ AS FOLLOWS [EFFECTIVE JULY 1, 2014]: Sec. 5. (a) **On or before:**

(1) May 15 of each even-numbered year, if the year ends before January 1, 2016; and

(2) April 1 of each even-numbered year, if the year begins after December 31, 2015;

the county auditor shall provide to the county assessor a list by taxing district of property for which a tax exemption was in effect for the immediately preceding year. Before July 1 of each even-numbered year **that ends before January 1, 2016, and on or before June 1 of each even-numbered year that begins after December 31, 2015**, the county assessor shall return the list to the county auditor with a notation of any action of the county property tax assessment board of appeals on that year's exemption of each listed property.

(b) The assessor of the county in which property is located shall, in each even-numbered year, mail a notice to the owner of the property if:

- (1) the owner has not applied for a tax exemption for that year;
- (2) a tax exemption for the property was in effect for the immediately preceding year; and
- (3) the owner is required to file an application for the exemption for that year under section 3.5 of this chapter.

(c) The notice required by subsection (b) must:



(1) identify the property by key number, if any, and a street address, if any, or other common description of the property other than a legal description; and

(2) state that the property will be placed on the county tax duplicate unless the owner applies for an exemption within fifteen (15) days after the date the notice is mailed.

The county assessor shall, **in a year that ends before January 1, 2016**, mail any notice required by subsection (b) before June 16 of the year in which the exemption application should have been filed **and, in a year that begins after December 31, 2015, mail any notice required by subsection (b) on or before April 25 of the year in which the exemption application should have been filed.**

(d) A county assessor's failure to give the notice required by subsection (b):

(1) for an assessment date in a year that ends before January 1, 2016, does not continue an exemption unless an exemption application is filed by the owner and approved by the county property tax assessment board of appeals on or before the first Monday in November of the year following the year in which the application should have been filed; **and**

(2) for an assessment date in a year that begins after December 31, 2015, does not continue an exemption.

(e) This subsection applies to an exemption for an assessment date in a year that begins after December 31, 2015. An otherwise sufficient exemption application that is filed after the applicable date specified in section 3 of this chapter shall be treated as an exemption application for the immediately following assessment date.

SECTION 23. IC 6-1.1-11-8, AS AMENDED BY P.L.137-2012, SECTION 14, IS AMENDED TO READ AS FOLLOWS [EFFECTIVE JULY 1, 2014]: Sec. 8. (a) On or before:

(1) August 1 of each year, for an assessment date in a year that ends before January 1, 2016; and

(2) July 1 of each year, for an assessment date in a year that begins after December 31, 2015;

the county auditor of each county shall forward to the department of local government finance the duplicate copies of all approved exemption applications.

(b) The department of local government finance may review the approved applications forwarded under subsection (a). The department of local government finance may deny an exemption if the department determines that the property is not tax exempt under the laws of this



1 state. However, before denying an exemption, the department of local
 2 government finance must give notice to the applicant, and the
 3 department must hold a hearing on the exemption application.

4 (c) The department shall adopt rules under IC 4-22-2 with respect
 5 to exempt real property to:

6 (1) provide just valuations; and

7 (2) ensure that assessments are:

8 (A) made; and

9 (B) recorded;

10 in accordance with law.

11 SECTION 24. IC 6-1.1-11-11 IS ADDED TO THE INDIANA
 12 CODE AS A **NEW** SECTION TO READ AS FOLLOWS
 13 [EFFECTIVE JULY 1, 2014]: **Sec. 11. If there is a conflict between**
 14 **a provision of this chapter that is added or changed in the 2014**
 15 **session of the general assembly and a provision in another law, the**
 16 **provision in this chapter shall be treated as controlling the**
 17 **procedures related to an exemption from property taxation.**

18 SECTION 25. IC 6-1.1-16-1, AS AMENDED BY P.L.146-2008,
 19 SECTION 144, IS AMENDED TO READ AS FOLLOWS
 20 [EFFECTIVE JULY 1, 2014]: Sec. 1. (a) Except as provided in section
 21 2 of this chapter, an assessing official or county property tax
 22 assessment board of appeals may not change the assessed value
 23 claimed by a taxpayer on a personal property return unless the
 24 assessing official or county property tax assessment board of appeals
 25 takes the action and gives the notice required by IC 6-1.1-3-20 within
 26 the following periods:

27 (1) A township assessor (if any) must make a change in the
 28 assessed value and give the notice of the change on or before the
 29 later of:

30 (A) September 15 of the year for which the assessment is
 31 made; or

32 (B) four (4) months from the date the personal property return
 33 is filed if the return is filed after ~~May 15 of the year for which~~
 34 ~~the assessment is made:~~ **the filing date for the personal**
 35 **property tax return.**

36 (2) A county assessor or county property tax assessment board of
 37 appeals must make a change in the assessed value, including the
 38 final determination by the board of an assessment changed by an
 39 assessing official, and give the notice of the change on or before
 40 the later of:

41 (A) October 30 of the year for which the assessment is made;
 42 or



(B) five (5) months from the date the personal property return is filed if the return is filed after ~~May 15 of the year for which the assessment is made.~~ **the filing date for the personal property tax return.**

(3) The department of local government finance must make a preliminary change in the assessed value and give the notice of the change on or before the later of:

(A) October 1 of the year immediately following the year for which the assessment is made; or

(B) sixteen (16) months from the date the personal property return is filed if the return is filed after ~~May 15 of the year for which the assessment is made.~~ **the filing date for the personal property tax return.**

(b) Except as provided in section 2 of this chapter, if an assessing official or a county property tax assessment board of appeals fails to change an assessment and give notice of the change within the time prescribed by this section, the assessed value claimed by the taxpayer on the personal property return is final.

(c) This section does not limit the authority of a county auditor to correct errors in a tax duplicate under IC 6-1.1-15-12.

(d) This section does not apply if the taxpayer:

(1) fails to file a personal property return which substantially complies with this article and the regulations of the department of local government finance; or

(2) files a fraudulent personal property return with the intent to evade the payment of property taxes.

(e) A taxpayer may appeal a preliminary determination of the department of local government finance under subsection (a)(3) to the Indiana board. An appeal under this subdivision shall be conducted in the same manner as an appeal under IC 6-1.1-15-4 through IC 6-1.1-15-8. A preliminary determination that is not appealed under this subsection is a final unappealable order of the department of local government finance.

SECTION 26. IC 36-2-9-20, AS AMENDED BY P.L.137-2012, SECTION 117, IS AMENDED TO READ AS FOLLOWS [EFFECTIVE JULY 1, 2014]: Sec. 20. The county auditor shall:

(1) maintain an electronic data file of the information contained on the tax duplicate for all:

(A) parcels; and

(B) personal property returns;

for each township in the county as of each assessment date;

(2) maintain the electronic data file in a form that formats the



1 information in the file with the standard data, field, and record
 2 coding required and approved by:

3 (A) the legislative services agency; and

4 (B) the department of local government finance;

5 (3) transmit the data in the file with respect to the assessment date
 6 of each year before March 16 of the next year **for an assessment**
 7 **date in a year that ends before January 1, 2016, and before**
 8 **January 16 of the next year for an assessment date in a year**
 9 **that begins after December 31, 2015, to:**

10 (A) the legislative services agency in an electronic format
 11 under IC 5-14-6; and

12 (B) the department of local government finance;

13 in a manner that meets the data export and transmission
 14 requirements in a standard format, as prescribed by the office of
 15 technology established by IC 4-13.1-2-1 and approved by the
 16 legislative services agency; and

17 (4) resubmit the data in the form and manner required under this
 18 subsection, upon request of the legislative services agency or the
 19 department of local government finance, if data previously
 20 submitted under this subsection does not comply with the
 21 requirements of this subsection, as determined by the legislative
 22 services agency or the department of local government finance.

23 An electronic data file maintained for a particular assessment date may
 24 not be overwritten with data for a subsequent assessment date until a
 25 copy of an electronic data file that preserves the data for the particular
 26 assessment date is archived in the manner prescribed by the office of
 27 technology established by IC 4-13.1-2-1 and approved by the
 28 legislative services agency.

